

Government Information (Public Access) Act 2009 Internal Review Application



This form should be used if you wish to apply for an internal review of a decision made under the Government Information (Public Access) Act 2009 ('GIPA Act').

You must lodge this form with us **within 20 working days** after notice of the decision was given to you either via email gipa@essentialenergy.com.au or written request to The Right to Information Officer Essential Energy PO Box 5730 Port Macquarie NSW 2444. The period for internal review is at least 15 working days. Essential Energy will advise if a longer review period is required or if the review period has not yet commenced due to more than one person being entitled to a review.

If you need help in filling out this form please contact Essential Energy on 13 23 91 and ask for the Right to Information Officer.

General information about accessing government information under the GIPA Act is available on the IPC's website: www.ipc.nsw.gov.au.

1 YOUR DETAILS

Surname:		Title:	
Other Names:			
Postal Address:		Postcode:	
Day-Time Telephone:			
Email:			

I agree to receive correspondence to the above address.

2 DECISION DETAILS

Decision to be reviewed:			
Date of decision:			
File reference:			
Applicant's signature:		Date:	

The internal review application fee is \$40.00. Payment is to be made via electronic fund transfer using BSB 012-100 Account 838298584. Please use "**GIPA-** followed by your surname as the payment reference. Applications cannot be processed until the application fee is received.

NOTE: if unable to pay via electronic transfer, please contact us to discuss other payment options.