

Essential Energy (RTO 91233) Accredited Service Provider (ASP) Refresher Course



Essential Energy training team is pleased to offer annual re-assessment training for Accredited Service Providers (ASP). This course aligns with National Units of Competency and is offered to eligible qualified and non-qualified Electrical Supply Industry (ESI) workers.

Why is this course needed?

To become and remain Authorised to work on the Essential Energy network, accredited service providers (ASPs) must be re-assessed annually. This training allows you to provide that evidence.

This training supports the need for national mobility of the ESI workforce and provides a standardised approach for workers to gain and maintain approval to work on or near electrical supply industry networks.

Unique Student Identifier

Participants undertaking this course must have a Unique Student Identifier (USI) number. The USI is a reference number allowing students to access all their training results from all Vocational Education Training (VET) providers. The USI is available online and at no cost to the student and stays with that student for life. If you have not yet obtained a USI you can apply for it directly at <http://www.usi.gov.au/create-your-USI/>.

Eligibility to attend this course

Participants undertaking this course must be able to demonstrate previous assessment within three years of proposed assessment date with either:

- Essential Energy
- An Essential Energy approved Registered Training Organisation (RTO) **or**
- Been previously issued National Refresher Units by another RTO

If participants have attended this course with another RTO, transcripts must be supplied along with the completed RTO enrolment form.

What will the course do for you or your employees?

Following successful completion of the annual refresher training and assessment, participants will be issued a Nationally Recognised Statement of Attainment (SoA). This will be issued via post.

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Enrolment

Enrol in this course at the Essential Energy website.
<https://www.essentialenergy.com.au/partners/training>

Here you can find the RTO Enrolment Form which will need to be completed for enrolment into the course.

IMPORTANT – If you require confirmation of your ASP Level and Category please email:
authorisations@essentialenergy.com.au

Confirmation

Confirmation will be sent via email on enrolment.

Student cancellations

Cancellations must be received five working days before the commencement of the course or applicable charges may apply.

Course cancellation by Essential Energy

Essential Energy reserves the right to cancel any course if insufficient enrolments are received. Courses may be cancelled up to 4 weeks before the scheduled date. Should this occur, those who are enrolled will be notified. Essential Energy will not be held liable for any claims arising from course cancellation.

Equipment

Participants are required to bring their ID, a pen and personal protective equipment to the course:

- Work clothes, work boots, safety helmet (less than 2 years old), high visibility clothing or vest.
- No open shoes are permitted.
- Harness and work gloves if completing EWP units

PRIVACY DISCLOSURE

Disclosure of information to regulatory bodies that monitor training and accreditation, or information required by law, will be treated in accordance with the Privacy Act.

Your personal information held by Essential Energy may be accessed by requesting in writing to Essential Energy, Privacy Officer, PO Box 5730, Port Macquarie NSW 2444.

Version Control: Updated 25 Jan 2019

Fees – Scheduled Course

Duration - 1 day (8.00am to 4.00pm)

- \$500 per participant for full course **or**
- \$200 for Electrical Safety Rules and Apply Access Procedures only
- Add \$180 for First Aid, CPR, LV Rescue, Pole top Rescue and Testing of connections
- Add \$120 for EWP rescue and escape
- Includes venue and course materials

Note: if EWP assessments are required, participants will need to provide a suitable EWP that complies with current standards.

Additional Non Scheduled Course Fees

Additional courses can be arranged on request (subject to availability of trainers).

For information regarding scheduling a course for your company workers, please contact
trainingservicesadmin@essentialenergy.com.au

A firm quote including course cost and any travel charges will be provided once session numbers and location of delivery are confirmed.

Payment

Invoices will be sent to participants after completion of the course.

Catering

Please note catering is not supplied.

Participants will need to provide their own morning tea / lunch

Training Services Administration

Telephone: 02 6588 4570

Email: trainingservicesadmin@essentialenergy.com.au

Post: Training Services Admin
Essential Energy
P.O. Box 5730
Port Macquarie NSW 2444



Essential Energy's Accredited Service Provider - Authorisation Matrix

*** This matrix contains the minimum requirements for EE authorisations, additional competencies can be requested***

Unit of Competency or Related Training /Assessment	National Unit Code	Class 1A (Overhead)	Class 1B/C (Underground)	Class 2B/C (Underground Service)	Class 2C (Overhead Service)	Class 2D (Metering/ Energisation)	Class 1X/2X Non electrically qualified
Perform CPR	HLTAID001	✓	✓	✓	✓	✓	✓
Perform Pole Top Rescue	UETDRRF02B	✓	✓ 1	✓ 1	✓		✓ 3
Perform Rescue from a Live LV Panel	UETDRRF06B		✓	✓	✓	✓	✓ 3
Perform EWP Controlled Descent Escape	UETDRRF08B	✓ 2	✓ 2		✓ 2		✓ 4
Perform EWP Rescue	UETDRRF03B	✓ 2	✓ 2		✓ 2		✓ 5
Provide first Aid in an ESI Environment	UETDRRF10B	✓	✓	✓	✓	✓	✓
Testing of Connections to Low Voltage Electricity Networks	UETDRRF11A	✓	✓	✓	✓	✓	
Apply ESI Safety Rules, Codes of Practice and procedures for Work on or Near Electrical Apparatus	UETDRRF01B	✓	✓	✓	✓	✓	✓

Notes:

1. Required if working at height on network infrastructure, ie. UGOH
2. Required if working from a EWP
3. Required if assisting an ASP in the relevant work task (not applicable for plant operators)
4. Required if assisting an ASP working at height in an EWP – From within EWP (not applicable for plant operators)
5. Required if assisting an ASP working at height in an EWP – From Ground line (not applicable for plant operators)
6. Required if assisting an ASP under Access Permit Conditions

ASP Matrix _ updated January 2019